



Join Our Y Family

Settlement Counsellor (FT)

Maternity leave – one year term position

Support clients in adjustment to life in Canada

- Provide Orientation, Counselling and Referral services to Newcomers. (ie) Local, regional, Canadian geography, transportation, educational and social services, Canadian law, housing, rental rules, nutrition, budgeting, shopping, consequences of family violence.
- Provide links between clients with specific settlement needs to available resources in the community.
- Liaise between government officials, volunteers, medical personnel.
- Arrange interpretation services
- Confirm applications on individual basis for SIN, Medicare, Child Tax Benefits.
- Assist clients to file Income Tax
- Securing family doctors and escorting to medical appointments
- Coordinating language assessments
- Provide culturally sensitive services and counselling.
- Administration and monthly reports.

Qualifications

- Minimum: University Degree, experience working with Newcomers to Canada
- Culturally sensitive
- Effective communication skills
- Ability to work with minimal supervision
- Must have drivers license and a vehicle
- Ability to work flexible hours
- Ability to speak second language is an asset

Application deadline March 18, 2010

All positions require standard First Aid & Heart Saver CPR
(certification can be obtained through the Saint John YMCA-YWCA)

Please forward cover letter, resume and copies of qualifications to:

Saint John YMCA-YWCA

Attention: Richard Campbell

130 Broadview Avenue, Saint John, NB E2L 5C5

Email: r.campbell@saintjohny.com or c.jacquard@saintjohny.com

Fax: (506) 634-0783